

WashU Reuse Equipment Disposal

The university recommends using our surplus property software platform, **WashU Reuse**, for the internal recirculation of unwanted equipment, supplies, and furniture. This feature is accessible by staff, faculty, and students across departments and campuses and will support peer-to-peer sharing, enabling users to quickly find an item they need and promoting re-homing unwanted items efficiently through the university. For more information and to learn how to become a user, please visit reuse.wustl.edu.

For items that you are unable to circulate internally through WashU Reuse, the university partners with several suppliers and non-profits for equipment disposal.

Please see the table below for more details.

TYPE / SUPPLIER	EQUIPMENT DISPOSAL & RECYCLING	CONTACT
Computers & Other Equipment with regulated materials / Washington University – Environmental Health & Safety	Some items and equipment used in offices and laboratories are regulated as special or hazardous waste and may not be disposed of in the “normal” trash. These items contain hazardous components which are restricted from disposal in non-hazardous landfills. Environmental Health and Safety (EH&S) will recycle or dispose of these items according to state and federal requirements.	Environmental Health & Safety 314-362-6816 314-362-1995 Fax EHS Equipment Disposal Policy



TYPE / SUPPLIER	EQUIPMENT DONATION / SALE	CONTACT
<p>Office Supply Material/Equipment</p> <p>Washington University – Office of Sustainability/Office Supply Exchange Program</p>	<p>The Office of Sustainability is partnering with Mail Services to launch the Office Supply Exchange, a pilot program designed to facilitate the recirculation of useful office materials. The program serves as a centralized process for donating and receiving office supplies and is open to employees on all WashU campuses with access to internal mail circulation routes.</p> <p>All items should be in good working order. Please separate materials (for example, bag paper clips and</p>	<p>Laurie Brady Mail Services lbrady@wustl.edu</p>



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	rubberbands, rather than sending a mixed bag).	
<p>Lab Equipment/ Supply Recycling Program</p> <p>Washington University School of Medicine Young Scientists Program</p>	<p>Provides support and resources to the St. Louis Public Schools by donating lab materials and old, used equipment and supplies to allow teachers to do hands-on science teaching in their classroom.</p> <p>Items containing Hazardous Chemicals should NOT be donated unless equipment remains on campus.</p>	<p>Rochelle Smith Young Scientist Program Director smithr@wustl.edu 314-362-7963</p>
Any Items (except electronics)	The Strait Group will pick up any item, whether it	The Strait Group Bob Strait 314-662-8080



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	<p>has value or not. Items that have a resale value will be sold and the proceeds shared with the department.</p> <p>Items of little value but still usable will be donated to local institutions or charities. Items of no value will be recycled through appropriate channels. No surplus item will go to a landfill.</p> <p>Will work with departments on removing excess furniture for a fee. Contact Bob Strait with questions.</p>	<p>bob@straitgroup.com</p>
Unwanted Computers / Dell Financial Services	Dell will pack and ship old computers and	Aurora Knight 1-800-274-3355 ext. 7282237 512-728-2237



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	evaluate for disposal or value for payment back to the department.	Fax: 512-283-2517 aurora_knight@dell.com
Furniture Sales / St. Charles Office Furniture	St. Charles Office Furniture will schedule truck to pick up after sale. Send photos of items to Heide Bunting .	Heide Bunting St. Charles Office Furniture 710 Fountain Lake Blvd. St. Charles, MO 63301 636-724-5224
Medical Supply Donations / Wildlife Rescue Center	A non-profit rehabilitation center for Missouri native wildlife.	Lauren Caruso Wildlife Rescue Center 1128 New Ballwin Rd. Ballwin, MO 63021 636-394-1880
School Supplies Donations / Kidsmart Tools for Learning	Organization seeks supplies to help enhance children's education. Serving the neediest students in the Greater Metropolitan St. Louis area by providing basic	Linda Kilwan Kidsmart Tools for Learning 12175 Bridgeton Square Dr. Bridgeton, MO 63044 314-291-6211



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	<p>tools for learning by transferring, at no cost, the community's surplus supplies and merchandise to teachers for the children's educational needs.</p>	
<p>Donations / Grace & Peace Fellowship</p>	<p>Grace & Peace Fellowship is interested in donations in good condition – chairs, tables, beds, couches. With three or four days notice, they can acquire a pick-up truck. They can call their insurance company and get a temporary extension on liability insurance.</p>	<p>Stephanie Clear 314-367-8959</p> <p>ofmgr@sbcglobal.net www.graceandpeacefellowship.org</p>



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<p>Medical Supply Donations, donations of surgical supplies, sutures, sterile towels, gloves, etc./ Jet Vet Veterinary Clinic</p>	<p>A veterinary clinic caring for rescue animals.</p>	<p>Danielle Jet Vet Veterinary Clinic Dixon, MO 573-759-2685 jetvetllc@yahoo.com</p>
<p>Biology/Chemistry Lab Equipment/ Supply</p>	<p>Seeding Labs is a Boston-based non-profit organization that works with their vetted network of scientists in developing countries to equip them with the resources they need to pursue life-changing research, address global health issues, and teach the next generation. They only accept biology and chemistry lab equipment in good working order that</p>	<p>Jennifer Raymond Corporate Relations Manager jennifer@seedinglabs.org +1-617-500-3014 x9Pronouns: she/her/hers seedinglabs.org</p>



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	<p>matches the needs of recipients. Labs interested in donating qualified equipment should work directly with Seeding Labs to assess their equipment and verify what, if any, shipping fees apply.</p>	