Bear Bucks for Parents/Guardians

Loading funds into your students Bear Bucks account



Accessing Your Account

Use the following steps to learn how to load funds into your students Bear Bucks account.



Before you are able to load funds, your student will need to grant you access as an added user (see student guide).



Once you have been added as a user, you will receive an email from noreply@jsatech.com with a username and password.



Please allow up to 10 minutes for this email to arrive.

Bear Bucks Guest Access



Card Services Online <noreply@jsatech.com>

You have been given access to view the following account on the Bear Bucks Bucks online management system, Atrium Connect: Name: Ima Law Student

https://atrium.wustl.edu/

Your login and password are: Login: <u>bearbuckshelp@wustl.edu</u> Password:

Once you have successfully logged in, please use the Change Guest Password link on the left hand side menu to change your password to something you will remember.

Sample screenshot of the email you will receive once your student has added your access.

Log in to your account





Log in to Atrium Connect using the "Parent/Guest Login" button.



Use the username and password provided in the email on page 1.





Change your password





Once you have successfully logged in, from the left hand menu, click on "Change Guest Password" under the Account Management tab.



Next, change your password to something you will remember using the text fields to the right of the menu.

ustomer Information	Change Your Guest Password
lame ma Law Student ccount XX2418	Enter a new password and enter it here. It will be immediately updated. This password only affects your access to this site.
TRIUM CONNECT HOME	New Password
DEPOSIT BEAR BUCKS VIA CREDIT CARD	
CHARGE BEAR BUCKS VIA STUDENT ACCOUNT	Verify Password
ACCOUNT MANAGEMENT	
Account Statements Lost/Stolen Card Grant Guest Access Change Guest Password Low Islamice Notifications Request Money Display Virtual Card Payroll Deduct Request	UPDATE
D WASHU LINKS	
LOG OUT	









After changing your password, you should now have access to your student's Atrium Connect account.

END

Bear Bucks for Students

Granting Access to a Parent/Guardian



Log in to your account





Log in to Atrium Connect using the "Student & Staff Login" button.



Grant Guest Access





Click on 'Grant Guest Access' under the Account Management tab from the lefthand menu



Select Guest Permissions



Enter your guest's email address and select what permissions and access they will have within your account.



Click 'Add' at the bottom of the page to confirm adding guest access.

	rid/Relative Access
	n use this page to let your friends and family have access to your account. They will get their own password and access, so they can view your activity and deposits without your assistance.
~	Enabled
Email	Address
exar	nple@wustl.edu
~	View Statement
~	Low Balance
<u>~</u>	Guest Access
~	Request Money
\checkmark	Lost Card
\checkmark	View Balances
\checkmark	Meal Plan Portal
~	Photo Upload
✓	Virtual Card
	ADD CANCEL
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DUt DUt	ton outlined in ow square.

END

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